



Microsoft® FrontPage 2003: Level 1

Course Overview:

As you begin this course, you should have the skills you need to work with Microsoft Office applications, especially Microsoft Word. This includes creating and editing documents that contain text, tables, and images. Now you're ready to use a graphical application to create Web sites and Web pages. In this course, you will use Microsoft FrontPage 2003 to design, develop, and deploy Web sites that can be viewed on any Web-enabled computer around the world. FrontPage 2003: Level 1 is for someone who wants to create Web sites and Web pages in a graphical application. It is a prerequisite for taking the FrontPage 2003: Level 2 course.

Course Objective: In this course, you will create and publish a Web site using Microsoft FrontPage 2003.

Lesson 1: Creating a Web

Overview of Web Development

Create a New Web Site

Create and Format Web Page Text

Create Pages

Import Web Pages

Lab: Creating a New Web Site and Home Page

Lesson 2: Adding Images

Add a Picture to a Web Page

Edit a Picture

Add a New Drawing

Add a Photo Gallery

Modify a Photo Gallery

Lab: Adding Photos to a Web Site

Lesson 3: Creating Links

Add Hyperlinks

Add Bookmark Links

Link from an Image

Lab: Connecting Pages in a Web Site

Lesson 4: Adding Tables

Insert a Table

Set Table Properties

Set Cell Properties

Edit Table Structure

Split Tables

AutoFormat a Table

Lab: Adding a Table to a Page

Lesson 5: Formatting a Web Page

Apply a Theme

Customize a Theme

Creating and Formatting with Styles

Set the Background

Test in Multiple Browsers

Lab: Formatting a Web Page

Lesson 6: Designing Your Web Pages

Design a Web Page Layout

Lay Out a Web Page with Tables

Create and Apply a Dynamic Web Template

Lab: Laying Out a Page with a Table

Lesson 7: Structuring a Web Site with Navigation View

Create a Navigation Structure

Modify a Navigation Structure

Remove a Web Page from a Web's Navigation Structure

Lab: Creating a Web Navigation View

Lesson 8: Publishing a Web Site

Prepare Your Web Site for Publishing

Publish Your Web

Publish a Web Site from One Location to Another

Lab: Finalizing and Publishing a Web Site